

**Head of Office:** Prof. Fortunato T. De La Peña

**Position:** Undersecretary for Scientific and Technological Services

**Address:** 2nd Floor, DOST Main Building, DOST Complex, General Santos Avenue, Bicutan, Taguig City

**DOST Trunk Line:** (02) 837 2071 to 82 Locals 2020/2058

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Functions of the Office:

- Assists the Secretary in the supervision of five (5) sectoral councils as far as formulating policies, plans, programs, and strategies for S&T development and monitoring of accomplishments are concerned.
- Assists the Secretary in the supervision of seven (7) R&D institutes as far as provision of S&T Services are concerned.
- Assists the Secretary in the supervision of seven (7) service institutes, which provide

necessary S&T services such as science education, science and technology information, technology application and promotion and disaster and hazard mitigation.

- Takes charge of Department activities in the area of policy formulation and advocacy, planning, program/project development, monitoring and evaluation, resource generation, Official Development Assistance (ODA), S&T communication and promotion, and Information and Communication Technology (ICT) services.
- Carry out tasks assigned by the Secretary of the Department as the need arises.

#### Projects:

- Setting-up of system of Technology Business Incubators (TBIs)
- Setting-up new Philippine Science High School (PSHS) campuses
- Institutionalization of the National Innovation Network
- Advocacy for crucial S&T legislation which includes support to the Joint Congressional Commission to Review Science, Technology and Engineering (COMSTE) Competitiveness
- National S&T Plan Updating

#### Chairmanship:

- 15th Session of the UN Commission for Science and Technology for Development (UNCSTD)
- DOST Biosafety Committee
- DOST's Science Information Network (SciNet)
- DOST Human Resource Development Program Committee
- Philippine eLibrary Steering Committee
- DOST's Information Technology (IT) Policy Group
- ICT for Development Project Steering Committee
- DOST Wide Change Management Team
- International Association of Traffic Safety Sciences (IATSS) Forum Philippine Committee

**Inter-agency Committees/Council/Boards Membership:**

- Export Development Council (Alternate of the DOST Secretary)
- National Statistical Coordination Board
- Philippine Economic Zone Authority
- COMELEC Advisory Council on Automated Election Systems
- Philippine Council for Sustainable Development
- Philippine Productivity Council
- Technical Panel for Engineering, Technology and Architecture
- National Intelligence Board
- National Dairy Authority
- Philippine Council on ASEAN and APEC Cooperations Technical Board for Economic Cooperation

**Offices under the supervision of the Office of the Undersecretary for S&T Services**

- Planning and Evaluation Service (PES)
- Policy Development and Planning Division (PDPD)
- Program Coordination and Monitoring Division (PCMD)
- S&T Resource Assessment and Evaluation Division (STRAED)
  
- Science and Technology Foundation Unit (SFU)

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